

DDA Registry  
File Accounting

DDA 77-5879  
116/1 forward ML4 - 1  
116/1 forward ASG - 1  
116/1 14 SEP 1977 - 1  
116/1 DIA DAK - 1

MEMORANDUM FOR: Deputy Director for Intelligence  
Deputy Director for Operations  
Deputy Director for Science & Technology  
General Counsel  
Legislative Counsel  
Inspector General  
Comptroller  
Director, Equal Employment Opportunity  
Administrative Officer, DCI

FROM: Michael J. Malanick  
Acting Deputy Director for Administration

SUBJECT: Reducing Daily Operating Costs

REFERENCE: Memo dated 19 November 1976 to Deputy  
Directors and Heads of Independent Offices  
from DDA, Same Subject (DDA 76-5788)

The semiannual report on the Agency program for fighting inflation and reducing daily operating costs is scheduled for submission to the Director in November 1977. This report, covering the last 6 months of FY 1977 -- 1 April through 30 September 1977 -- should be submitted in accordance with instructions in the referent memorandum. Please forward your report to the Management and Assessment Staff, DDA, no later than 31 October 1977.

/s/ Michael J. Malanick  
Michael J. Malanick

Attachment:  
Reference

STATINTL

Approved For Release 2002/05/07 : CIA-RDP80-00473A000100010001-3

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